



Accountant

Essential Functions

- Prepare monthly close, financial statements and related general ledger analysis
- Prepare bi-weekly payroll and commission statements
- Process banking transactions
- Supervise existing accounting staff
- Develop accounting best practices for integrating acquired entities
- Develop consolidated reporting for multiple US and International Entities
- Participate in significant IT software upgrades and migrate US Entities to one system.
- Monitor tax compliance with certain states
- Other duties as required

Skills

- Bachelor's degree in accounting, or a related field preferred
- Three to five years of proven accounting or auditing experience
- Experience with ERP and Accounting software packages preferred but not required
- Excellent computer skills and experience in Microsoft Office Suite
- Excellent written and verbal communication skills
- Knowledge of accounting best practices, laws, state/national regulations and GAAP
- Pays strict attention to detail

Position Type

- Full time, Monday – Friday. 1st shift